

HOPEWELL AREA SCHOOL BOARD  
REGULAR WORK MEETING  
APRIL 8, 2019

The Board of Directors of the Hopewell Area School District met in regular work session on Monday, April 8, 2019, in the Board Room, Administration Building, 2354 Brodhead Road, Hopewell Township.

The meeting was called to order at 7:08 p.m. by Lesia Dobo, Board President.

Prayer and flag salute was led by Ms. McKittrick. Roll call by the secretary followed. Those Directors in attendance were:

Daniel Caton (arrived at 7:22)  
Lesia Dobo  
Rob Harmotto (via conference call)  
Lori McKittrick  
Kathryn Oblak  
Daniel Santia  
Jeff Winkle

**Members absent:**

Darren Newberry  
George Patterson

Also in attendance were: Dr. Michelle Miller, Superintendent, Dr. Jacie Maslyk, Assistant Superintendent; Mr. John Salopek, Solicitor; Jennifer Conrad, Business Administrator; Nancy Barber, Secretary; Edward Katkich and Korri Kane, Principals; Sheri Douglass, Director of Transportation; and visitors.

Dan Engen and Jacklyn Cowan from VEBH Architects, presented the Board with Phase 1 of the Feasibility Study. Their report is attached to these minutes.

At this time, Dr. Miller and Mrs. Conrad reviewed the agenda in its entirety, including items to be voted on at this meeting.

**Education/Curriculum/Instruction:** Mr. Winkle, Chair; Rob Harmotto, Co-Chair

Recommendation to approve the following:

1. Request of the Italian Club and its sponsor, Mrs. Cedro, to sponsor a trip to France, Monaco and Italy in June of 2021.

**Finance and Budget:** Ms. McKittrick, Chair

Recommendation to approve the following:

1. Exoneration of the following property tax collectors from uncollected 2019 taxes: Mary Ellen Oros, Independence Township; Diane Palsa, Hopewell Township; and Sandra Cain, Raccoon Township.
2. Authorization for the Solicitor to enter an Appearance and to defend the Complaint in Mandamus filed by the South Side Area School District and the Township of Hanover at Beaver County Docket No. 10206-2019.

**Personnel:** Mr. Harmotto, Chair; Ms. McKittrick, Co-Chair

Recommendation to approve the following:

1. Resignation for retirement of Terri Pauvlinch, Accounts Payable, effective September 5, 2019.
2. Resignation of Albert Thomas, transportation aide, effective April 17, 2019.
3. Resignation for retirement of Beverly Thomas, bus driver, effective April 26, 2019.
4. Employment of Julie Progar, substitute cafeteria worker, effective April 8, 2019.

Dr. Miller said that the following items would be voted on at the April 29, 2019 Board meeting.

**Educational/Curriculum/Instruction**

1. Awarding 153 high school diplomas to Hopewell High School Senior Class of 2019. Further, awarding of said diplomas is contingent upon student completion of all graduation requirements. (Copy in Superintendent's Office).
2. Request of Alex Nicholson, a student at Geneva College, to complete a student teacher placement in the fall of 2019 under the direction of Nicole Ozimok and Tina Carbone.
3. Request of Brittany Cejer, a student at Geneva College, to complete a student teacher placement in the fall of 2019 under the direction of Ciara Cutone and Sarah Homyk.
4. Agreement to participate in the Beaver Valley Intermediate Unit's Beaver County Summer Academy for 2019 at a cost of \$500.00.

5. Outreach Services Agreement with the Western Pennsylvania School for Blind Children to participate in the Extended School Year program from July 8, 2019 through July 26, 2019.
6. Contract renewal for the 2019-2020 school year with AOT, Inc., providers of the District's occupational and physical therapy services, as well as speech therapy services on an as needed basis.
7. Articles of Agreement with the Beaver Valley Intermediate Unit to provide Discovery Education – Local Host at a cost of \$530.00 for the 2019-2020 school year.
8. Articles of Agreement with the Beaver Valley Intermediate Unit to provide Discovery Education at a cost of \$1.41 per student for the 2019-2020 school year.

The Board was informed of the following State testing sessions.

- a. 2018-2019 enrollment figures as of April 1, 2019.
- b. April 2019 Calendar of Events.
- c. BVIU Board Notes for March 2019
- d. Junior High School PSSA/Keystone Testing
  - i. PSSA ELA April 15-17, 2019
  - ii. PSSA Math April 29-30, 2019
  - iii. PSSA Science May 2-3, 2019
  - iv. Keystone Algebra I May 21-22, 2019
- e. Elementary PSSA Testing
  - i. PSSA ELA April 15-16, 24, 2019
  - ii. PSSA Math April 29-30, 2019
  - iii. PSSA Science May 1, 2019

### **Buildings and Grounds**

1. Request of Hopewell Girls Soccer to use Tony Dorsett Stadium to host Mad Skills Soccer Camp for children ages 5 to 12 from June 17, 2019 through June 12, 2019 from 6:00 p.m. until 8:30 p.m.
2. Request for the Hopewell Area Aqua Club to use the pool and Gym B at the Junior High School from June 10, 2019 through August 16, 2019 for summer conditioning.
3. Request of Terry Borkovic to use Gym A at the Junior High School for volleyball camp for girls in grades 6 through 9 beginning June 10, 2019 through June 14, 2019.

**Finance and Budget:**

1. e-Service financial services contract with CSIU, effective July 1, 2019 through June 30, 2020, at an approximate cost of \$25, 000.00.
2. e-Service student information system (SIS) contract with CSIU, effective July 1, 2019 through June 30, 2020, at an approximate cost of \$31,752.00.
3. Renewal Services Agreement with the Omni Financial Group to provide third party administrative services for our 403(b) Plan in the amount of \$2,040.00, effective July 1, 2019.
4. Payment to Chris Nee and Morgan Singletary, Unified Bocce coaches, in the amount of \$500.00 each. This stipend is provided to the District by Special Olympics.
5. Proposal from Hawley Consulting Group for a postretirement medical valuation for the District under GASB 75 at a cost of \$4,200.00.

Mrs. Conrad updated the Board on the 2019-2020 General Fund Budget.

**Nutrition**

Dr. Miller reported that members of the Nutrition and Food Services committee met to discuss and review food management service proposals. The committee will update the Board at the next meet and discuss their recommendations.

**Personnel:**

1. Appointment of Brittany Story, sponsor of the Gay Straight Alliance Club at the Senior High School, effective September 1, 2018.
2. Employment of Gregory Barlion, substitute bus driver, effective March 29, 2019.
3. Employment of Teresa Bradfield, substitute bus driver, effective March 29, 2019.

**Transportation**

1. Reject all bids dated March 20, 2019, for a 9-passenger van.
2. Accept bid and purchase two (2) 72-passenger buses from Wolfington, Inc. in the amount of \$84,663/each for a total of \$169,326. Delivery will occur between July 1 and August 17, 2019. Funds to be taken from the capital reserve account in the 2019-20 school year.
3. Accept bid and purchase one 24-passenger Wheelchair lift bus from Myers Equipment Corporation in the amount of \$60,940. Delivery will occur between

July 1 and August 17, 2019. Funds to be taken from the capital reserve account in the 2019-20 school year.

**Visitors**

Mike Leonard asked if the feasibility study will be on the District website for the community to review and if members of the community will be involved in the process to determine the needs of the District. Dr. Miller said that it will be up to the Board to determine what information is provided to the Community and if members of the community will be involved in the process.

Mr. Leonard also asked if the student information system (SIS) provided by CSIU was ever put out for bid and were any other products considered. Mrs. Conrad said that she did not believe that any other programs were considered at the time and it was not awarded through the bid process.

At this time Dr. Miller returned to Education/Curriculum and Instruction for consideration.

**Education/Curriculum/Instruction by Mr. Winkle, Chair**

**MOTION #1**

By Jeff Winkle, seconded by Lori McKittrick, to approve the request of the Italian Club and its sponsor, Mrs. Cedro, to sponsor a trip to France, Monaco and Italy in June of 2021. MOTION carried by a unanimous vote of all Directors in attendance.

**Finance and Budget by Ms. McKittrick, Chair**

**MOTION #2**

By Lori McKittrick, seconded by Kathryn Oblak, to approve the exoneration of the following property tax collectors from uncollected 2017 taxes: Mary Ellen Oros, Independence Township; Diane Palsa, Hopewell Township; and Sandra Cain, Raccoon Township. MOTION carried by a majority affirmative vote of all Directors in attendance. Mr. Caton voted No.

**MOTION #3**

By Lori McKittrick, seconded by Kathryn Oblak, to approve the authorization for the Solicitor to enter an Appearance and to defend the Complaint in Mandamus filed by the South Side Area School District and the Township of Hanover at Beaver County Docket No. 10206-2019. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**Personnel by Mr. Harmotto, Chair**

**MOTION #4**

By Rob Harmotto, seconded by Jeff Winkle, to accept the resignation for retirement of Terri Pauvlinch, Accounts Payable, effective September 5, 2019. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**MOTION #5**

By Rob Harmotto, seconded by Lori McKittrick, to accept the resignation of Albert Thomas, transportation aide, effective April 17, 2019. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**MOTION #6**

By Rob Harmotto, seconded by Dan Santia, to accept the resignation of Beverly Thomas, bus driver, effective April 26, 2019. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**MOTION #7**

By Rob Harmotto, seconded by Kathryn Oblak, to approve the employment of Julie Progar, substitute cafeteria worker, effective April 8, 2019. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**Executive Session**

Mrs. Dobo announced the Board would be meeting in executive session following this evening's meeting to discuss personnel. The announcement was made to be in compliance with Act 84 of 1986, Pennsylvania's Sunshine Law, as amended.

MOTION by Jeff Winkle, seconded by Kathryn Oblak, that the meeting be adjourned. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Mrs. Dobo adjourned the meeting at 8:10 p.m.

HOPEWELL AREA SCHOOL BOARD

Lesia Dobo, Board President

Nancy Barber, Secretary